

Saint Andrew Lutheran Church | Plan to Gather – Council Approved May 23, 2021

Out of love and care for our neighbors, and as members of the human community, Saint Andrew will open in three phases. Using criteria established by the “Plan to Gather” task force and the Wisconsin Department of Health, we will work and gather physically with the following conditions in mind.

All conditions subject to change.

| MEMBERS & COMMUNITY | Phase One (Burden > 100) <i>Small group, Approx. 10</i> | Phase Two (Burden < 100) <i>Up to 50 people</i> | Phase Three (Burden < 50) <i>No limits, but maintain 6 ft physical distance</i> |
|-----------------------------|---|--|---|
| Worship Online Offered | Yes | Yes | Yes |
| Worship in Person (Outside) | <ul style="list-style-type: none"> • Outdoor worship services may take place with masks and social distancing. • Drive in Worship (FM transmitter) at any level of activity | <ul style="list-style-type: none"> • Outdoor worship services may take place with social distancing • Drive in Worship | <ul style="list-style-type: none"> • Outdoor worship services may take place with social distancing • Drive in Worship |
| Worship in Person (Inside) | <ul style="list-style-type: none"> • 15-minute worship service (Sunday 8 AM, Thursday 12:15PM) • June 6th start date | <p>Experimental/Trial Gatherings</p> <ul style="list-style-type: none"> • Masking while indoors. • Social Distancing Observed (per task force grid) with an <u>80-person</u> limit • Ushers will direct movements • Communion will be served at the end of the service at the altar, to be consumed before exiting. • Maintain 6’ distance while in the building • No hymnals or singing. • Inclusive bulletins – thrown after each service or projection • Offering boxes and Bulletin Stands, no offering plates • Short services • Risk assessment will be presented weekly, in conjunction with current COVID-19 burden and trajectory | <ul style="list-style-type: none"> • Masks restricted to non-vaccinated individuals, per CDC guidelines. • Singing restricted to vaccinated individuals or those wearing a mask. • Social Distancing Observed (per task force grid) Sanctuary limited to <u>80 people</u> • Worship conducted in Sanctuary with overflow in Fellowship Hall • Communion shared, Celebration cups • No hymnals- • Inclusive bulletins – thrown after each service or projection • Offering boxes and Bulletin Stands, no offering plates • Bathrooms and common areas disinfected between services. |

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| Seasonal Worship and Celebrations | <ul style="list-style-type: none"> • Virtual Only | <ul style="list-style-type: none"> • See Worship in person indoors (phase 2) • Virtual Only | <ul style="list-style-type: none"> • See Worship in person indoors (phase 3) |
| Baptism Practices | <ul style="list-style-type: none"> • By appointment – About ten people • Masks worn by all participants over 2 years old • At church in the Sanctuary, chapel, or Outside • Scheduled for Thursday evenings or Sunday afternoons • Font cleaned before and after. • Option to live stream. | <ul style="list-style-type: none"> • At 10:30am outdoor services | <ul style="list-style-type: none"> • At church during worship. |
| Communion / Altar Guild Practices | <ul style="list-style-type: none"> • Communion celebrated occasionally in person or via live stream • Celebration Cups used • Water heater installed in sacristy | <ul style="list-style-type: none"> • Communion celebrated regularly • Celebration cups used | <ul style="list-style-type: none"> • Celebration cups used or • Communion elements and communion ware assessed for worship following pandemic. |
| Choirs | <ul style="list-style-type: none"> • Individuals help with worship in family groups – pre-recorded • Bell Choir may resume with social distancing, masking, in sanctuary. | <ul style="list-style-type: none"> • Individuals help with worship in small groups – pre-recorded or live Bell Choir | <ul style="list-style-type: none"> • Individuals help with worship in small groups |

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| Fellowship Hour | <ul style="list-style-type: none"> • None | <ul style="list-style-type: none"> • Coffee may be served outside • Self-serve is not permitted | <ul style="list-style-type: none"> • Coffee and fellowship outside |
| Confirmation Worship Oct 25 | <ul style="list-style-type: none"> • 31 students & families • Moved to Spring May 23, 2021 | | |
| Pastoral Care | <ul style="list-style-type: none"> • Available via phone, e-mail and video chat • In person at church • By appointment • Home or hospital visits on a case-by-case basis. • Masks worn when inside – removed by permission when socially distant. | <ul style="list-style-type: none"> • Available via phone, e-mail and video chat • In person at church • By appointment • Home or hospital visits on a case-by-case basis. • Masks worn when inside – removed by permission when socially distant. | <ul style="list-style-type: none"> • Available via phone, e-mail and video chat • In person at church • By appointment • Home or hospital visits on a case-by-case basis. • Masking per CDC guidelines |
| Weddings | <ul style="list-style-type: none"> • Arranged in advance – About 10 people in attendance if at church. • If on location number of anticipated participants is shared with pastors in advance. • No musician or host • Masks worn by all at rehearsal • When at Saint Andrew, Masks will be worn during ceremony by all – optional for pastor while speaking • Options to live stream • If the burden is under 100 – phase 2 wedding guidelines may be offered in phase 1. | <ul style="list-style-type: none"> • Arranged in advance –80-person limit. • Only prerecorded music/ instrumentals • If on location number of anticipated participants is shared with pastors in advance. • Masks worn by all at rehearsal • When at Saint Andrew, Masks will be worn during ceremony by all – <u>optional for pastor while speaking; optional for bride and groom</u> • Options to live stream. | <ul style="list-style-type: none"> • Held Per In-Person Worship Guidelines • Options to live stream. |

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| Funerals | <ul style="list-style-type: none"> • Visitations are recommended to take place at a funeral home. • If held at church, about 10 may gather for the worship service. • Musician or host by conversation • Pastors will arrive ten minutes prior to and leave immediately following the service. • If service is inside, pastors will wear facemask and face shield – with the option to eliminate mask while speaking. • If the burden is under 100 – phase 2 funeral guidelines may be offered in phase 1. | <ul style="list-style-type: none"> • Visitations are recommended to take place at a funeral home and may take place at church the day of the worship service. If at church social distancing is practiced and overflow seating is available. • Outside worship services are available on the celebration patio • See worship in person (inside) for details. | <ul style="list-style-type: none"> • Visitations are recommended to take place at a funeral home or may take place at church with no more than 80 present at one time. • If held at church, about 80 may gather for the worship service. |
| Sunday School | <ul style="list-style-type: none"> • No in person/classroom Sunday school at phase 1 • Small group Sunday school at church or in homes in groups of about ten - prescheduled | <ul style="list-style-type: none"> • Faith formation ministry adapts Sunday school for safety measures. | <ul style="list-style-type: none"> • Faith formation ministry adapts Sunday school for safety measures. |
| Confirmation | <ul style="list-style-type: none"> • Pre-established and new groups of about 10 meeting in separate areas of the church • Tapered start schedules • No more than two groups in the building at one time. • Groups are kept in separate sections of the building with designated restrooms. • No large groups • Confirmation moved to Spring 2021 | <ul style="list-style-type: none"> • Confirmation Service moved to Spring - May 23, 2021 | <ul style="list-style-type: none"> • TDB • Looking to the School district for best practices. |

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| Ministry meetings, Bible studies, and Events | <ul style="list-style-type: none"> • Via zoom; at church with log to register - when scheduled in advance, or in outdoor space while socially distanced. • Groups of about ten may meet simultaneously in different areas of the building. | <ul style="list-style-type: none"> • In person permitted • Small groups may meet in different areas of the church limited to about 50 people in the building. | <ul style="list-style-type: none"> • Mask per CDC guidelines • Maintain 6’ distance • Building capacity limited to about 80 |
| Individual Visits/Personal use by Members | <ul style="list-style-type: none"> • Scheduled in advance • Available during office hours • Building usage form/waiver required | <ul style="list-style-type: none"> • Scheduled in advance • Available during office hours • Building usage form/waiver required | <ul style="list-style-type: none"> • Mask per CDC guidelines • Maintain 6’ distance • Building capacity limited to about 80 |