



# Time and Talent Booklet 2022

 **SAINT  
ANDREW**  
LUTHERAN CHURCH  
150202 County Highway NN  
Wausau, WI 54401-7275  
715.842.3333  
[www.salc-wausau.org](http://www.salc-wausau.org)

*"The point is this: he who sows sparingly  
will also reap sparingly,  
and he who sows bountifully  
will also reap bountifully."*

-2 Corinthians 9:6-7

## Filling out your TIME & TALENT PLEDGE CARD

**Fill in the name of EACH family member who will volunteer (including their phone number and email address)** in the spaces provided on the Pledge Card. List the number that represents the area(s) of ministry/activity that each family member would like to participate. Example:

*John Smith 715-842-3333 jsmith@xxx.com 301, 502, 3180, 4090*

**Please Note:** The previous year's information will be *deleted* and replaced with information received from this year's time and talent card. Even if you are already a volunteer, please complete the pledge card indicating your *recommitment* to the ministry or activity!

The book is also available on the SALC website: [www.salc-wausau.org](http://www.salc-wausau.org) and volunteer choices can be submitted online.

Ministries meet monthly on the 2<sup>nd</sup> Tuesday of each month at 6:30 pm during Ministry Night unless otherwise noted.

**THANK YOU**

## Church Office

- 100 **Special Mailings:** As needed.
- 101 **Seasonal Worship Bulletin Collating:** As needed.
- 102 **Data Entry:** As needed.
- 103 **Answering Church Office Phone:** As needed.
- 104 **Additional Office/Church Projects:** Such as updating the backs of the hymnals - as needed.

## Other Ministry Areas

- 200 **Interest to be Nominated to Serve on Church Council:**  
Meets monthly on the 4<sup>th</sup> Thursday at 7:00 pm.
- 201 **ECSW Lay School Student:** 2-year program with classes Friday evening and Saturday morning one weekend per month September-May.

## Skill/Occupation

4010	Accounting	4260	Insurance
4020	Administration	4270	Interior Design
4030	Advertising	4280	Janitorial
4040	Artist	4290	Landscaping
4050	Attorney	4300	Machining
4060	Auditing	4310	Manufacturing
4070	Auto Mechanic	4320	Marketing
4080	Banking	4330	Mechanical
4090	Carpentry	4340	Medical
4100	Computer Networks	4350	Musical Instrument
4110	Computer Programming	4360	Nursing
4120	Computing	4370	Painting
4130	Construction	4380	Plumbing
4140	Cook/Chef	4390	Printer
4150	Counseling	4400	Real Estate
4160	Customer Service	4410	Roofing
4170	Electrical	4420	Sales
4180	Engineering	4430	Teaching
4190	Event Planning	4435	Theatrical Arts
4200	Farming	4440	Travel Agent
4210	Finance/Investments	4450	Trucking
4215	Grant Writer	4460	Tutor
4220	Graphic design	4470	Typing/ Data Entry
4230	Hospitality	4480	Web Site Development
4240	Human Resources		
4250	HVAC		

## Resources

3010	<b>3-D Printer</b>	3180	<b>Planer</b>
3020	<b>Back Hoe</b>	3190	<b>Pressure Washer</b>
3030	<b>Chainsaw</b>	3200	<b>Radial Saw</b>
3040	<b>Chipper/Shredder</b>	3210	<b>Riding mower</b>
3050	<b>Drill Press</b>	3220	<b>Roto-rooter</b>
3060	<b>Dump Truck</b>	3230	<b>Scaffolding</b>
3070	<b>Enclosed trailer</b>	3240	<b>Sewing machine</b>
3080	<b>Flat-bed trailer</b>	3250	<b>Smoker</b>
3090	<b>Front End Loader</b>	3260	<b>Snow Blower</b>
3100	<b>Grill</b>	3270	<b>Snow Plow</b>
3110	<b>Hand Truck/Dollie</b>	3280	<b>Table Saw</b>
3120	<b>Jointer</b>	3290	<b>Tent</b>
3130	<b>Laminator</b>	3300	<b>Tile Saw</b>
3140	<b>Lawn Sweeper</b>	3310	<b>Trencher</b>
3150	<b>Leaf Blower</b>	3320	<b>Water pumps</b>
3160	<b>Manlift</b>	3330	<b>Welder</b>
3170	<b>Pick-up truck</b>		

## Communications/Development

- 300** **Serve on Communications/Development Ministry:** Assist with keeping SALC's system requirements updated. Review and develop new programs, processes and church guidelines.
- 301** **Assist with the SALC Website/Graphic** designing, updating, supporting and monitoring as needed—can be done from your home.
- 302** **Assist with Photography/Videography** for activities and worship events.
- 303** **Content Creation/Management:** Produce and/or edit editorial print, photo and/or video content.
- 304** **Assist with Livestream Production:** Creation of church worship graphics, assist in creatin of ProPresenter presentation, assist Stream Team on days of worship advancing presentation slides.

## Faith Formation

- 400** **Serve on Faith Formation Ministry:** Plan and promote educational programs and faith formation for all age levels. Meets monthly on the 2<sup>nd</sup> Tuesday.

### ***Sunday School-First Faith (ages 2-3) through Grade 6:***

*Meets at 9:00 am each Sunday, September thru May*

- 401** **Teacher/Co-Teacher:** Teach age group of choice for a semester, the school year or job share; curriculum provided.
- 402** **Classroom Helper:** Provide teacher support.
- 403** **Substitute Teacher**
- 404** **Christmas Program**
- 405** **Day Camp:** Chaperone and help at camp with partners at Crossways Camps.
- 406** **VBS:** Help with VBS program.
- 407** **Small Group Shepherd:** Lead a small group of children; assist with teaching.

### ***Youth:***

- 420** **Chaperone and Help with Youth Activities:** 1-3 times/year
- 421** **Mission Trip:** Help plan the youth mission trip.
- 422** **Mission Trip Chaperone:** Accompany and participate in the youth mission trip.
- 423** **Community Service Projects**

***Confirmation: Fall and Winter on Wednesday Evenings.***

- 430** **7<sup>th</sup> & 8<sup>th</sup> Grade Mentors:** Lead small group discussions.
- 431** **Adult Confirmation – Attend as Student:** 16 years or older, leading to “confirmation” or for personal growth. Provided as needed.

## Faith Formation - cont.

### *Library:*

- 440 **Processing:** Process new library materials using simple cataloging methods.
- 441 **Check-In:** Check-in and re-shelve returned library materials.
- 442 **Cleaning:** Straighten library shelves, dust and keep area attractive.
- 450 **Reading Reflections:** Read and discuss book selections as a group. Tuesdays at 9:00 am.

### *The following group studies meet September-May:*

- 451 **Son Riser's Men's Bible Study:** Wednesdays at 6:45 am.
- 452 **Men's Bible Study:** Wednesdays at 10:00 am.
- 453 **Wonder? Women's Lectionary Study:** Wednesdays at 9:30 am.
- 454 **Adult Sunday School:** Sundays at 9:45 am.

## Fellowship

- 500 **Serve on Fellowship Ministry:** Plan, coordinate and assist with activities that encourage fellowship and fun!
- 501 **Older Wiser Lutherans (OWLS):** The OWLS social group for those 55 and older meets monthly for various activities, education and fellowship.
- Help with Annual Fellowship Events:*
- 502 **Fellowship Event Helper:** Be on a list to be called when extra helpers are needed for various events including Pretzel Sunday, Hot Cross Bun Sunday, Sundae Sunday, Annual Church Picnic, Gingerbread House Decorating and more. Approx. 1-4 hours depending on the event.
- Host Coffee and Cookies on Sunday Mornings:*
- 503 **Host Early Shift:** 8:00 – 10:00 am. Set up coffee and cookie supplies for fellowship and replenish between services until the late hosts arrive. 2 hours, every 3 months.
- 504 **Host Late Shift:** 10:00 am – 12:00 pm. Replenish coffee and cookie supplies for fellowship, clean up the fellowship area and put supplies away as members leave. 2 hours every 3 months.
- 505 **Early Morning Sunday Cookie Bakers:** 7:30 am—Help bake pre-made cookies, set out for fellowship and clean up. Approx. 1-2 hours every 2-3 months.

## Interests

- |      |                           |      |                             |
|------|---------------------------|------|-----------------------------|
| 2010 | <b>Arts &amp; Crafts</b>  | 2300 | <b>Kayaking</b>             |
| 2020 | <b>Baby sitting</b>       | 2310 | <b>Movies</b>               |
| 2030 | <b>Baseball</b>           | 2320 | <b>Music</b>                |
| 2040 | <b>Basketball</b>         | 2330 | <b>New Moms</b>             |
| 2050 | <b>Bible Study</b>        | 2340 | <b>Newly Weds</b>           |
| 2060 | <b>Board Games</b>        | 2350 | <b>Pet Sitting</b>          |
| 2070 | <b>Boating</b>            | 2360 | <b>Pickle Ball</b>          |
| 2080 | <b>Book club</b>          | 2370 | <b>Puzzles</b>              |
| 2090 | <b>Canning</b>            | 2380 | <b>Quilting</b>             |
| 2100 | <b>Card Games</b>         | 2390 | <b>Reading</b>              |
| 2110 | <b>Chess</b>              | 2400 | <b>Running</b>              |
| 2120 | <b>Computers</b>          | 2410 | <b>Scouts</b>               |
| 2130 | <b>Cooking/Baking</b>     | 2420 | <b>Sewing</b>               |
| 2140 | <b>Curling</b>            | 2430 | <b>Singing</b>              |
| 2150 | <b>Cycling</b>            | 2440 | <b>Skating</b>              |
| 2160 | <b>Dancing</b>            | 2450 | <b>Skiing-Cross Country</b> |
| 2170 | <b>Dartball</b>           | 2460 | <b>Skiing-Downhill</b>      |
| 2180 | <b>Darts</b>              | 2470 | <b>Snowshoeing</b>          |
| 2190 | <b>Decorating</b>         | 2480 | <b>Teaching</b>             |
| 2200 | <b>Fishing</b>            | 2490 | <b>Tennis</b>               |
| 2210 | <b>Fitness</b>            | 2500 | <b>Travel</b>               |
| 2220 | <b>Football</b>           | 2510 | <b>Veterans</b>             |
| 2230 | <b>Gaming/Video Games</b> | 2520 | <b>Video Games</b>          |
| 2240 | <b>Gardening</b>          | 2530 | <b>Volleyball</b>           |
| 2250 | <b>Golf</b>               | 2540 | <b>Walking</b>              |
| 2260 | <b>Hiking</b>             | 2550 | <b>Widow/Widower</b>        |
| 2270 | <b>Horseback riding</b>   | 2560 | <b>Woodworking</b>          |
| 2280 | <b>Horseshoes</b>         | 2570 | <b>Yoga</b>                 |
| 2290 | <b>Hunting</b>            | 2580 | <b>Zumba</b>                |

- 1204 **Cantata Choir:** Sing in cantata presented with full orchestra.
- 1205 **Instrumentalist:** Provide instrumental accompaniment for choirs and special services. Write on Time and Talent card what instrument you play (piano, flute, trumpet, drums, winds, brass...)
- 1206 **Children's Choir Instrumentalist/Assistant Coordinator:** Provide accompaniment/rehearsal assistance to Children's Choir.
- 1207 **Layreader:** 8:00 am service - read the scripture during worship. Approx. 3-4 times per year.
- 1208 **Layreader:** 9:30 am service - read the scripture during worship. Approx. 3-4 times per year.
- 1209 **Usher:** 8:00 am service. Approx. 4 times per year.
- 1210 **Usher:** 9:30 am service. Approx. 4 times per year.
- 1211 **Communion Server:** 8:00 am service.
- 1212 **Communion Server:** 9:30 am service.
- 1213 **Nursery Coordinator:** Schedule volunteers, keep supplies stocked.
- 1214 **Nursery—0-3 years old:** Provide childcare - 9:30 am service.
- 1215 **Nursery Toy Cleaning:** Wash & sanitize all toys on a quarterly basis.
- 1216 **Maintain Children's Activity Bags:** Refresh items in bags 3-4 times per month.

#### ***Altar Guild Ministry:***

- 1217 **Altar Guild Co-Work as a Co-Chairperson** to create the schedule and support team members.
- 1218 **Altar Guild:** Set up communion & prepare the altar/chancel area for Sunday worship services. 4-6 times per year.
- 1219 **Seasonal Decorating:** Decorating & "un-decorating" for various seasons & holidays.
- 1220 **Bake Communion Bread:** Bake extra regular communion bread as needed: 2-4 times per year.

## **Finance/Stewardship**

- 600 **Serve on Finance/Stewardship Ministry:** Monitor and communicate the financial status of the church and make recommendations to the church council that support continued growth. Assist the council in the budget planning process for the fiscal year. Coordinate a financial statement audit for SALC. Organize stewardship education activities and provide information to help members better understand stewardship and how they are and can be involved.
- 601 **Counter:** Work with a team to count offerings which takes place on Monday mornings at 8:30 or 9:00 am. Must be good with numbers and details. Each team counts one Monday per month.
- 602 **Audit Committee:** Perform assessments of church financial statements and internal controls as specified by the Finance/Stewardship Ministry. Meets as needed.
- 603 **Endowment Fund Committee:** Evaluate grant application requests, educate and encourage gifts to the endowment fund and make recommendations regarding the use of the fund. Meets quarterly.

## **Outreach**

- 700 **Serve on Outreach Ministry:** Welcome and support Saint Andrew members.
- 701 **Assist with Registration for New Member Orientation:** Offered 3 times per year.
- 702 **Donate Food** as needed for funerals, meetings, events and families as needed. Will be called approx. 4-6 times per year.
- Worship Service Greeter** - Welcome people to worship:
- 703 **Greeter - 8:00 am Service:** Approx. 6-8 times per year.
- 704 **Greeter - 9:30 am Service:** Approx. 6-8 times per year.
- 705 **Quilting and Knitting:** Create quilts or prayer shawls for people in need. Quilting meets monthly on the 2<sup>nd</sup> Tuesday.
- 706 **Funeral Guild:** Serve on one of three Funeral Guild groups to assist with food preparation and set-up or serving and clean-up for funeral luncheons.
- 707 **Funeral Shopping:** Pick up food at the store for funeral luncheons.
- 708 **Blood Pressure Checks:** Provide blood pressure checks for members on the 3<sup>rd</sup> Sunday of the month. CNA or higher level certification necessary.
- 709 **Adopt-A-Highway Clean-Up:** Spring

## Memorial Gift

- 800** **Serve on Memorial Gift Ministry:** Oversees ministry guidelines, maintains list of needed gifts, and disperses monetary gifts given in a timely manner. Meets as needed.

## Personnel

- 900** **Serve on Personnel Ministry:** Advocate for and support of Saint Andrew pastors and support staff. In addition, develop policies/guidelines and job descriptions that promote and enhance the ministry of Saint Andrew.

## Property

- 1000** **Serve on Property Ministry:** Oversee the ongoing general maintenance of the church building and grounds.
- 1001** **Painting:** Project based on volunteer's schedule.
- 1002** **Minor Repairs/General Handiwork**
- 1003** **Pruning and Weeding: 2-4 times on volunteer's schedule.**
- 1004** **Spring or fall clean-up: Help as needed.**
- 1005** **Fill in a Skill or Talent** you have to offer that is not mentioned above \_\_\_\_\_

## Social

- 1100** **Serve on Social Ministry:** Develop, plan and participate in projects to serve SALC and the greater Wausau community.
- Wednesday Lenten Soup and Sandwich meals:**
- 1101** **Daytime Crew:** Help prepare soups from early morning to late afternoon. Make soup, set tables, serve food and wash dishes. Volunteers can determine the length of time they are able to stay.
- 1102** **Evening Crew:** Arrive late afternoon, manage volunteers, give direction where needed, make sure all tasks are completed, help in any capacity needed.
- 1103** **Provide Desserts:** For Lenten meals and other ministry events; 3-5 times per year.
- 1104** **Community Dinner:** Help serve dinner 4 Sundays per year at First Presbyterian Church in Wausau.
- 1105** **Wausau Warming Center-Intake Team:** Serve on the SALC intake team Fridays 6:15 –9:00 pm, November 1-April 30. Must be 18 years old. Volunteers can determine the amount of their participation.

- 1106** **Warming Center of Wausau-Deliver Blankets:** Deliver blankets to and from the Wausau Warming Center and North Central Health Care Center for cleaning. Daytime delivery-two times per week-November 1-April 30.
- 1107** **Wausau Warming Center-Summer/Fall Volunteer:** Work at the Warming Center June-October to supervise homeless who are there to shower and have their clothes laundered. Serve snacks as needed.
- 1108** **Annual Blood Drive:** Assist donors with check-in and with snacks and beverages following their blood donation.
- Annual Lutheran World Relief Appeal:**
- 1109** **Quilting:** Cut, piece, sew and tie quilts. Cut fabric for quilt and backpack kits to be taken home and sewn. Meets on the 3<sup>rd</sup> Tuesday of each month.
- 1110** **Loading Semi-truck Trailer:** Load boxes of quilts and school bags Lutheran World Relief (LWR). First Saturday in October.

## Worship

### *Immediate Worship Ministry Needs*

- 9031** **Serve on Worship Ministry**
- 9032** **Worship Ministry Chairperson**
- 9033** **Altar Guild/Usher for In-Person Worship:** Distribute bulletins and communion Celebration Cups at each worship service. Help with set-up/take-down of 10:30 am seasonal outdoor service.
- 9034** **Assisting Minister:** Serve alongside the pastor during each service. Training provided.
- 9035** **Cantor/Soloist:** Lead the congregation in singing during each worship service.
- 9036** **Layreader:** Read the scripture during each worship service.
- 9037** **Social Media "Greeter" for Livestream Worship**
- 9038** **Liturgical Arts:** Meets throughout the year to enhance the worship experience by involving the congregation in projects that cultivate beauty and provide a more tangible connection to the scripture.

### *All Worship Ministry Opportunities*

- 1200** **Serve on Worship Ministry:** Coordinate worship life at SALC.
- 1201** **Children's Choir:** Sing at services/special celebrations September-May.
- 1202** **Chancel Choir:** Sing at services/special celebrations September-May. Rehearses 6:30 pm Wednesdays.
- 1203** **Hand Bell Choir:** Play bells at services/special celebrations. Rehearses 5:15 pm Wednesdays.