

Saint Andrew Lutheran Church | Plan to Gather – *Approved: March 29, 2022*

Out of love and care for our neighbors, and as members of the human community, Saint Andrew will open in phases. Using criteria established by the “Plan to Gather” task force and the Wisconsin Department of Health, we will work and gather physically with the following conditions in mind.

All conditions subject to change.

MEMBERS & COMMUNITY	Phase One (Burden > 1000) <i>Small group, Approx. 10</i>	Phase Two (Burden < 1000)	Phase Three (Burden < 100) <i>Capacity limited as individual spaces used can accommodate with distancing, Maintain 6 ft physical distance</i>
Worship in Person (Inside)	<ul style="list-style-type: none"> • Masking while indoors. • Social Distancing Observed (per task force grid) with an 80-person limit • Ushers will direct movements • Communion will be served at the end of the service at the altar, to be consumed before exiting, Celebration cups • Maintain 6’ distance while in the building • No hymnals or singing. <ul style="list-style-type: none"> • • Inclusive bulletins – recycled after each service or projection • Offering boxes and Bulletin Stands, no offering plates • Bathrooms and common areas disinfected between services. • Short services • Risk assessment will be presented weekly, in conjunction with current COVID-19 burden and trajectory 	<ul style="list-style-type: none"> • Experimental/Trial Gatherings • Masking while indoors. • Social Distancing Observed (per task force grid) with an 80-person limit • Ushers will direct movements • Communion will be served at the end of the service at the altar, to be consumed before exiting, Celebration cups • Maintain 6’ distance while in the building • No hymnals or singing. • • Inclusive bulletins – recycled after each service or projection • Offering boxes and Bulletin Stands, no offering plates • Bathrooms and common areas disinfected between services. • Short services • Risk assessment will be presented weekly, in conjunction with current COVID-19 burden and trajectory 	<ul style="list-style-type: none"> • Masks recommended, per CDC guidelines • Communion shared, Celebration cups • Offering Boxes, Bulletin Stands, and Offering Plates used.
Worship in Person (Outside, weather permitting)	<ul style="list-style-type: none"> • Outdoor worship services may take place with social distancing. • Drive in Worship • Communion with celebration cups 	<ul style="list-style-type: none"> • Outdoor worship services may take place with social distancing. • Drive in Worship • Communion with celebration cups 	<ul style="list-style-type: none"> • Outdoor worship services may take place with social distancing. • Communion with celebration cups

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Being in the Church Building	<ul style="list-style-type: none"> Everyone wears a mask inside Sign in during office hours Strictly enforced 6’ distancing 	<ul style="list-style-type: none"> Everyone wears a mask inside Sign in during office hours Strictly enforced 3’ distancing 	<ul style="list-style-type: none"> Masks recommended per CDC guidelines https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html
Fellowship Hour	<ul style="list-style-type: none"> Indoor beverages may be served. Not self-serve 	<ul style="list-style-type: none"> Indoor beverages may be served. Not self-serve 	<ul style="list-style-type: none"> Food and beverages may be served.
Individual Visits/Personal use by Members	<ul style="list-style-type: none"> Scheduled in advance Masking required Available during office hours Building usage form/waiver required 	<ul style="list-style-type: none"> Scheduled in advance Masking required Available during office hours Building usage form/waiver required 	<ul style="list-style-type: none"> Masks recommended, per CDC guidelines
Sunday School	<ul style="list-style-type: none"> Faith formation ministry adapts Sunday school for safety measures. Masking and distancing Looking to the school district(s) for best practices 	<ul style="list-style-type: none"> Faith formation ministry adapts Sunday school for safety measures. Masking and distancing Looking to the school district(s) for best practices 	<ul style="list-style-type: none"> Faith formation ministry adapts Sunday school for safety measures. Looking to the school district(s) for best practices.
Baptism Practices	<ul style="list-style-type: none"> At 10:30am outdoor services 	<ul style="list-style-type: none"> At 10:30am outdoor services 	<ul style="list-style-type: none"> At church during worship.
Choirs	<ul style="list-style-type: none"> Individuals help with worship in small groups – pre-recorded or live Bell Choir may resume with social distancing, masking, in sanctuary. 	<ul style="list-style-type: none"> Individuals help with worship in small groups – pre-recorded or live Bell Choir may resume with social distancing, masking, in sanctuary. 	<ul style="list-style-type: none"> Choirs at the discretion of the Music Coordinator.
Pastoral Care (at church, hospital, etc.)	<ul style="list-style-type: none"> Available via phone, e-mail and video chat In person at church By appointment Home or hospital visits on a case by case basis. Masks worn when inside – removed by permission when socially distant. 	<ul style="list-style-type: none"> Available via phone, e-mail and video chat In person at church By appointment Home or hospital visits on a case by case basis. Masks worn when inside – removed by permission when socially distant. 	<ul style="list-style-type: none"> Available via phone, e-mail and video chat In person at church By appointment Home or hospital visits on a case-by-case basis. Mask recommended, per CDC, or location guidelines
Ministry meetings, Bible studies, and Events	<ul style="list-style-type: none"> In person Small groups may meet in different areas of the church limited to about 50 people in the building. 	<ul style="list-style-type: none"> In person Small groups may meet in different areas of the church limited to about 50 people in the building. 	<ul style="list-style-type: none"> Masks recommended, per CDC guidelines.

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Weddings	<ul style="list-style-type: none"> • Arranged in advance –80-person limit. • Only prerecorded music/ instrumentals • If on location, number of anticipated participants is shared with pastors in advance. • Masks worn by all at rehearsal • When at Saint Andrew, masks will be worn during ceremony by all – optional for pastor while speaking; optional for bride and groom • Options to live stream. 	<ul style="list-style-type: none"> • Held per In-Person Worship guidelines (see above for additional information) • Only prerecorded music/ instrumentals • If on location, number of anticipated participants is shared with pastors in advance. • Masks worn by all at rehearsal • When at Saint Andrew, masks will be worn during ceremony by all – optional for pastor, bride, groom, and wedding party. • Options to live stream. 	<ul style="list-style-type: none"> • Held per In-Person Worship guidelines (see above for additional information)
Funerals	<ul style="list-style-type: none"> • Visitations are recommended to take place at a funeral home and may take place at church the day of the worship service. Sanctuary has a 50 person limit; overflow seating is available for additional guests (24 hour notice required). • Outside worship services are available on the celebration patio • Maintain 6’ distancing • See worship in person (inside) for additional details. 	<ul style="list-style-type: none"> • Visitations are recommended to take place at a funeral home and may take place at church the day of the worship service. Sanctuary has a 50 person limit; overflow seating is available for additional guests (24 hour notice required). • Outside worship services are available on the celebration patio • Maintain 6’ distancing • See worship in person (inside) for additional details. 	<ul style="list-style-type: none"> • Held per In-Person Worship guidelines (see above for additional information) • Overflow space in Fellowship Hall can be arranged if larger attendance is anticipated (24 hr. advanced notice required)
Confirmation	<ul style="list-style-type: none"> • Confirmation Service moved to Spring - May 23, 2021 • Masking and distancing • Moving forward, to be determined • Looking to school district(s) for best practices 	<ul style="list-style-type: none"> • Confirmation Service moved to Spring - May 23, 2021 • Masking and distancing • Moving forward, to be determined • Looking to school district(s) for best practices 	<ul style="list-style-type: none"> • Looking to the school district(s) for best practices.