



*"With the guidance of the Holy Spirit,  
the life and mission of this church  
can be fulfilled by those within it."  
SALC Mission Statement*

## **MINUTES OF:**

### **SAINT ANDREW LUTHERAN CHURCH 2021 ANNUAL CONGREGATIONAL MEETING [For Year Ending December 31, 2020]**

**FEBRUARY 14, 2021 - VIA FACEBOOK & ZOOM**

Due to the COVID-19 Pandemic, the 2021 Annual Congregational Meeting was held via ZOOM and Facebook this year. Pastor Jenn said we met our quorum of 111 members. There were 172 members registered. Registration to vote online closed at 9:45 a.m.

Both Pastor Jenn and Vice President Derek Hoff were present in church for this meeting. Derek addressed the congregation for a few minutes. [At this point in the meeting there were some technical difficulties.] A video presentation was then aired for everyone to view.

### **ANNUAL MEETING CALL TO ORDER:**

The Annual Congregational Meeting was called to order by Church Council Vice President Derek Hoff at **9:53 a.m.**

- Derek welcomed the congregation.
- It was announced that a quorum for this morning's meeting was reached for voting purposes. [Quorum for 2021 established to be 10% of confirmed participating members. Ongoing and recent audit of membership was performed.]
- SALC announced the meeting time and format of today's meeting online via Facebook & Zoom.
- SALC announced availability of Annual Report and associated materials with online links on website and link in Weekly Wave; pickup at church, or request materials be mailed to them.

### **OPENING LITANY:**

- Opening litany was given by Michelle Tlusty: *"Blest Be the Tie That Binds"*
- Pastor Jennie Collins [Lead Pastor] & Pastor Justin Smoot [Associate Pastor] for SALC, led devotions.

### **CONGREGATION COUNCIL INTRODUCTIONS:**

- Vice President Derek Hoff introduced the Church Council Members:
  - Kerry Fehrman            President
  - Derek Hoff                Vice President
  - Dayna Herold            Faith Formation Ministry

- Bob Wiederhoeft      Communications & Fellowship Ministries
- Pr. Jenn Collins      Finance/Stewardship Ministry
- Tammy Schilling      Member Outreach Ministry
- Ken Luer              Personnel Ministry
- Derek Hoff            Personnel Ministry
- Chris Hagen          Property Ministry
- Phil Bickley          Property Ministry
- Sandra Fischer      Social Ministry & Altar Guild Ministry
- Herb Heyne          Worship Ministry
- Terri Fronek          Treasurer [Appointed]
- Mike Howlett        Financial Secretary [Appointed]
- Denise Skare         Council Secretary – Altar Guild Ministry [Appointed]

### **NOMINATIONS FOR CONGREGATIONAL COUNCIL:**

- Vice President Derek Hoff read the names of the nominees for the 3 positions open on the Church Council:
  - Mark Clark
  - Vickie Mrotek
  - Jeanne Willems
- There are 3 Council members leaving as their terms in office are up: Kerry Fehrman, Sandra Fischer, and Chris Hagen.
- Vice President Derek Hoff asked if there were any other nominations from the floor. There weren't any.
- Since the number of candidates equals the number of open positions, the congregation was asked to vote for the block of candidates as listed above.

### **REVIEW OF ANNUAL MEETING MINUTES DATED JANUARY 26, 2020:**

- Vice President Derek Hoff asked if there were any questions, additions, or corrections to be made to these minutes. There weren't any.

### **NEW BUSINESS:**

- **Narrative Budget Presentation Video:**

- Mark Gleisner from the Finance Ministry narrated the 2021 Annual Spending Plan [Budget] via video.
- At the time of this meeting, the Pandemic was still here.
- Mark presented both a "Proposed Budget" and a "Proposed Budget w/Pandemic".
- The proposed Budget/Spending Plan is \$700,000.
- Our benevolence to the ELCA is \$37,250.
- He went through the Operating Income & Operating Expenses.
- Excess Income was zero.
- How did we do in 2020? Financially we did well.
- Our financial secretary, Mike Howlett, is retiring. We will be looking to replace him.

- **Review of 2021 Annual Spending Plan (Budget) Resolution**

- Vice President Derek Hoff read the **Resolution** out loud to the congregation:

*With intentional effort to be good stewards of the gifts received, the Ministry groups and Parish staff have submitted budget requests to the Finance/Stewardship ministry who then made adjustments and presented a proposed budget of \$700,000 to the congregation council. This budget was unanimously approved by the council at the meeting on December 17, 2020. The congregation council recommends and requests that this budget be adopted as the 2021 Operational Spending Plan (Budget) by the voting members at this February 14, 2021, Annual Meeting. Additionally, the congregation of Saint Andrew Lutheran Church shall recommit themselves to any additional gifts and offerings in 2021 as may be required to support any unplanned needs for the 2021 program year.*

Since this Resolution was unanimously approved by the council at its meeting on December 17, 2020, there is no need for a second. There was no further discussion on this issue.

### **BALLOT & VOTING:**

- Voting was done online or by receiving a phone call to collect member's vote.
- Today's Agenda was arranged so approvals are organized together to allow for a single ballot that included the following individual voting items. The congregation was asked to choose one of two options:
  - ✓ **Approval of Annual Meeting Minutes of January 26, 2020**  
[Yes, I approve the Annual Meeting Minutes of January 26, 2021.]  
[No, I reject the Annual Meeting Minutes of January 26, 2021.]
  - ✓ **Congregation Council Balloting**  
[Yes, I approve the Council Candidates.]  
[No, I reject the Council Candidates.]
  - ✓ **Approval of 2021 Annual Spending Plan (Budget) Resolution**  
[Yes, I approve the 2021 Annual Spending Plan (Budget) Resolution.]  
[No, I reject the 2021 Annual Spending Plan (Budget) Resolution.]
- Voting was done by Election Buddy online.
- An Election Buddy line was displayed in the Zoom chat area. Voter clicks on the link to display Election Buddy login screen and votes.
- The results of the vote will be presented just prior to adjourning the meeting.

### **PLAN TO GATHER VIDEO:**

- SALC organized a Plan to Gather Task Force to follow the CDC Guidelines and the

commendations of the Marathon County Health Department during this pandemic.

- The chairperson of the Task Force is Jeremy Hoffman. He spoke to the congregation via video:
  - ✓ March 15, 2021, will be the last in-person church service.
  - ✓ March 22, 2021, will be the first livestream service during this pandemic.
  - ✓ The Congregation Council will review their plan monthly.
  - ✓ We are still in Phase One of the Plan to Gather which means no in-person services.

### **CHURCH COUNCIL BALLOT ANNOUNCEMENTS:**

- Vice President Derek Hoff announced that there was a total of 166 votes cast.
- All three items on the ballot passed.

### **ADJOURNMENT:**

- **A motion to adjourn the 2021 Annual Congregational Meeting was made by Jeremy Hoffman and seconded by Mark Gleisner.**
- Meeting was officially adjourned at **10:45 a.m.** on Sunday, February 14, 2021.

Following the adjournment of the 2021 Annual Congregational Meeting, the following videos were shown online to the congregation:

- **40<sup>th</sup> Anniversary Message** – It was a “hello” video from some of the past pastors at SALC celebrating our 40<sup>th</sup> Anniversary.
- **Living with Livestream (or other name) Bloopers** – Pastor Justin presented this video to the congregation.

### **BENEDICTION:**

Pastor Justin delivered the benediction. The meeting/gathering ended at **10:55 a.m.** with the same video that started the meeting.

**MINUTES RESPECTFULLY SUBMITTED BY:  
DENISE SKARE, CHURCH COUNCIL SECRETARY**